



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING - 7 FEBRUARY 1995

PRESENT: Richard Hart, Herman Baar, Frances T. Bourne, Mildred W. Skelly, Johanna P. Hagedoorn, Jane W. Hopkins, Clifford P. Wells, Mary E. Testa, Arnold A. Abineri, Robert G. Bailey, Scott L. Behoteguy, Martha L. Corry, Donald E. Greenholz, Oliver J. Hart, Frank W. Knowlton, Jr., George W. Moersch, Alfred Puhan, Tremain F. Robinson, Harry A. Rosenberg, Alvin G. Skelly Vice President, Richard Hart, chaired.

ABSENT: John Dwinell, Richard Hartman, Rose Shulman, Joan A. Hopkins, Pearl B. Aronson, Margaret L. Bates, Justus Doenecke, E. David Dykstra, Roberta S. Hartman, George W. Petrie, III, Doris Weitz

MINUTES - The Minutes of the 30 December 1994 meeting were approved.

REGISTRARS REPORT - Winter Season 1995, December 30 - February 7, 1995

Total Deposits - \$8,717.00

Season Tickets:	52 @ \$ 40.00	\$ 2,080.00
Series Tickets:	68 @ \$ 10.00	\$ 680.00
Day Tickets:	2560 @ \$ 2.00	\$ 5,121.00
Venice (2 sessions)		\$ 626.00
TOTAL SALES		\$ 8,507.00
FRIENDS OF SILL		\$ 210.00
TOTAL DEPOSITS		\$ 8,717.00

Breakdown of Tickets (including advance sales)

World Revolutions	18
Society in Turmoil	64
International Challenges 1	151
Music, All Shapes etc.	52
Literature	34
International Challenges 2	99
Venice	28
Season	492

Attendance

World Revolutions (5 sessions)	1929
Society in Turmoil (5 sessions)	1458
Int. Challenges 1 (5 sessions)	3889

TREASURER'S REPORT - Clifford Wells submitted a report. It was noted that a recently purchased Federal Reserve note would not mature until mid July. Frank Knowlton asked that Moderators remind our audiences the importance of donations to Friends of SILL.

REVIEW OF SARASOTA VENUES FOR SILL PROGRAMS - Although we have a contract for the Gulf Gate theaters at the present time it was suggested that a review should be made of adequate facilities. The President will be asked to reactivate a search committee.

NEW LIBRARY - Concern was expressed that a written request for office space as well a place for Board meetings be sent to Joan Hopkins.

Respectfully submitted, *Jane W. Hopkins*
Recording Secretary

NEXT MEETING: March 7, 3-5
Selby Library



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING - 7 MARCH 1995

PRESENT: Richard Hart, Frances Bourne, Richard Hartman, Mildred W. Skelly, Johanna P. Hagedoorn, Jane W. Hopkins, Rose Shulman, Clifford P. Wells, Joan A. Hopkins, Arnold A. Abineri, Robert G. Bailey, Scott L. Behoteguy, Martha L. Corry, Donald E. Greenholz, Oliver J. Hart, George W. Moersch, Alfred Puhan, Tremain F. Robinson, Alvin G. Skelly, Doris Weitz

ABSENT: John Dwinell, Herman Baar, Mary Testa, Margaret L. Bates, Justus Doenecke, E. David Dykstra, Roberta S. Hartman, Frank W. Knowlton, Jr., George W. Petrie, III, Harry A. Rosenberg

Vice President, Richard Hart chaired the meeting. The Minutes of the February 7, 1995 meeting were approved.

Rose Shulman, Corresponding Secretary, noted a generous gift from Eli Cantor.

REGISTRATION REPORT - Winter Season 1995, February 7 - March 2

Total Deposits		\$ 4,777.00
Series Tickets: 37 @ \$10.00	\$ 370.00	
Day Tickets: 2028 @ 2.00	\$4,056.00	
Venice Day Tickets	\$ 276.00	
Total Tickets	\$4,702.00	
Friends of SILL	\$ 75.00	
TOTAL	\$4,777.00	

BREAKDOWN OF TICKETS 2nd part of lectures

Music.....72
 Literature.....40
 Int. Challenges.....114

<u>ATTENDANCE-</u>	World Revolutions (last session)	375
	Society in Turmoil (last session)	312
	Int.Challenges 1 (last session)	617
	Music (2 sessions)	737
	Literature (3 sessions)	557
	Int.Challenges 2 (3 sessions)	1877

TREASURER'S REPORT - Mr. Wells submitted a report dated March 7. He pointed out that the Federal Reserve note will not mature until July 13 and that the organization must be careful about cash expenditures. It was decided not to hold the annual party - item 11.2 \$500 deleted. A report on Friends of SILL donations will be made next month.

PROGRAM - The unfortunate incident at the theater concerning the breakdown of the communication system for Mr. Hyman's program was reviewed. Since Mr. Hyman is not available for a return visit this season, it was decided that the less said about it was preferable to any public announcement. Mr. Hartman said he would appreciate any members with knowledge of persons who might be available to help on the sound system, get in touch with him for the success of our programs is dependent on a reliable system.

The Moderators are pleased with the success of the current programs.

A meeting of the Program Committee will be scheduled. Robert Bailey noted the necessity for making early contacts with prospective speakers for next season.

Frances Bourne and Scott Behoteguy have fostered programs featuring the speakers presenting SILL lectures in Venice at the Pine View School. They have had good cooperation from the school officials involved and believe it to have been a worthwhile program which should be continued another year. Some of our speakers have been shared with other organizations to great advantage. Everyone expressed satisfaction with much better publicity this year and thanked Doris Weitz for her efforts.

Respectfully submitted,

Jane W. Hopkins

Jane W. Hopkins
Recording Secretary

NEST MEETING

Tuesday, April 4, 1995 - 9:30 A.M.



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING - 4 APRIL 1995

PRESENT John Dwinell, Richard Hart, Richard Hartman, Mildred W. Skelly, Jane W. Hopkins, Rose Shulman, Clifford P. Wells, Mary E. Testa, Arnold A. Abineri, Robert G. Bailey, Scott L. Behoteguy, Oliver J. Hart, Roberta S. Hartman, Alfred Puhan, Tremain F. Robinson, Harry A. Rosenberg, Alvin G. Skelly

ABSENT Herman Baar, Frances T. Bourne, Johanna P. Hagedoorn, Joan A. Hopkins, Pearl B. Aronson, Margaret L. Bates, Martha L. Corry, E. David Dykstra, Frank W. Knowlton, Jr., George W. Moersch, George W. Petrie, III, Doris Wietz

John Dwinell, President, chaired the meeting. The Minutes of the 7 March 1995 were approved as amended by adding particular gratitude to Tremain Robinson for his successful efforts in getting SILL programs reported in the Sarasota Herald-Tribune Calendar often with pictures of the speakers featured.

It was noted that Herman Baar and Johanna Hagedoorn are recuperating.

REGISTRAR'S REPORT - Annual Report: December 2, 1994-March 23, 1995

Total Deposits	\$ 39,383.00
Advance Sales	\$ 21,510.00
Winterseries 1/3/95 - 2/9/95(incl.daily tckts)....	\$ 8,787.00
Winterseries 2/14/95 - 3/23/95(incl.daily tckts)\$	5,088.00
Venice (6 lectures).....	\$ 1,460.00
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Total Tickets Sale.....	\$ 36,845.00
Friends of SILL.....	\$ 2,538.00
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	\$ 39,383.00
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Attendance

<u>World Revolutions</u>	<u>Society</u>	<u>I.C 1</u>	<u>Music</u>	<u>Lit.</u>	<u>I.C.2</u>	<u>Venice</u>
1st wk. 348	350	753	430	204	768	317
2nd.wk. 354	320	920	307	130	620	173
3rd. wk. 347	275	720	428	223	489	137
4th. wk. 442	279	716	289	189	570	174
5th. wk 438	234	780	283	134	455	231
6th. wk. 375	312	617	288	145	523	194
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Total: 2304	1770	4506	2025	1025	3425	1226

Comparable data

1994 lectures ; 1486 4552 N.A N.A. 3523 1252

1994` Total Tickets Sale :	\$ 33,547.00
Venice.....	\$ 1,468.00
Friends of SILL.....	\$ 2,790.00

16,281

The Board recognizes the complexities and difficulties handled by Mildred Skelly and the Registrar's Team. Mrs. Skelly paid tribute to Johanna Hagedoorn who continued working with a broken shoulder. The work of all involved is much appreciated.

16,281 in attendance during the Season is a new high!!

TREASURER'S REPORT

Mr. Wells submitted a report dated April 4, 1995. These reports are sent with the Minutes to absent members. There was some discussion relative to the use of the terms "honoraria" and "tokens" and it was decided that the various Moderators should meet with the Treasurer and submit a report to the Board regarding any changes.

Mary Testa reported that Friends of SILL would make a formal report next month. Several gifts have been received in memory of Donald Greenholz.

CORRESPONDING SECRETARY - Rose Shulman said a communication had been received from the postal service regarding non-profit mailings and that there could be some savings if mail goes out from a particular office. John Dwinell volunteered to discuss this matter with Mr. Ed.

FUTURE PROGRAMS

Robert Bailey said that nine acceptances had been received. Alfred Puhan was pleased to report that Herman Eilts has agreed to come next season.

Choices of program presentations next year have been discussed by Moderators and other members. Society in Turmoil and International Affairs will be continued and a number of other ideas are under considerations including possible shifting of days. Various pros and cons relative to the start-up date were discussed. The 1996 Season will start on Tuesday, January 9 and run for 12 weeks, through Thursday, March 28.

It is not practical to put too many inserts in our broad sweep mailing but the Board can do the regular inserts manually as was done this year. Scott Behoteguy noted that the most effective way of seeking more donations to Friends of SILL would be to continue reminding the audiences of this opportunity, perhaps at the end of each month and having flyers available at the theater.

NOMINATING COMMITTEE REPORT - Alvin Skelly presented the report of the Nominating Committee: Joan Hopkins and Don Greenholz and Alvin Skelly, Ch.

Renominated for 3 year term:

Richard Hartman
Jane Hopkins
Arnold Abineri
Margaret Bates
E. David Dykstra
Oliver J. Hart
Mary E. Testa

New Nominees - James Dougherty and Jane Jones
(Mr. Skelly gave biographical backgrounds)

NOMINATING COMMITTEE REPORT (cont.) *officer -*

President - Scott Behoteguy *[one year term - 1995-96]*
 Vice President, Administration - Robert G. Bailey
 Vice President, Sarasota Programs - Herman Baar
 Vice President, Venice Programs - Frances T. Bourne
 Vice President, Production - Richard Hartman
 Vice President, Registration - Mildred Skelly
 Assistant Vice President, Registration - Johanna P. Hagedoorn
 Recording Secretary - Jane W. Hopkins
 Corresponding Secretary - Rose Shulman
 Treasurer - Clifford P. Wells
 1st Assistant Treasurer - Chair, Friends of SILL - Mary Testa
 2nd Assistant Treasurer - Joan A. Hopkins

The Nominating Committee Report was unanimously accepted.

Justus Donecke has resigned from the Board.

REVIEW OF FALL PROGRAM

No official count is taken of attendance at the Fall programs. However, it is believed that it runs around 30. Various opinions were expressed relative to the value of the programs and the difficulties surrounding their presentation. The matter was tabled and will be an item on the next Board agenda when the new Board takes over.

✓ MEMORIAL GIFT FOR DONALD GREENHOLZ - A gift of \$100 in memory of Donald Greenholz was authorized, *To be given to SELLAT*

THEATER ARRANGEMENTS - Dr. Hartman reported that Avatec has hired a contractor to take care of the video at \$52.50 a session. This means that the agreement with the theater must be renegotiated or amended. ?

✓ 25th ANNIVERSARY OF SILL - The President was asked to appoint an ad hoc committee to plan a celebration of SILL'S 25th.

✓ CERTIFIED PUBLIC ACCOUNTANT - Robert Bailey expressed the need to be extremely cautious about accounting and recommended that this matter be thoroughly discussed. He and Mr. Dwinell will review the matter with the incoming President, Scott Behoteguy.

✓ SILL FEE STRUCTURE - It was noted that SILL could be in a vulnerable position if, by any chance, we had to make a change in venue. That, among other things, led to a discussion of our fees and the belief that they should be increased. No action was taken but will be on a later agenda.

The outgoing President, John Dwinell, was thanked for his work on behalf of SILL. He graciously offered to host a party at his home and a date will be set when he confers with Mrs. Dwinell.

Respectfully submitted,

Jane W. Hopkins

Jane W. Hopkins, Recording Secretary

NEXT MEETING

Tuesday, May 2, 1995 - 9:30 A.M.



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING - 2 MAY 1995

PRESENT: Scott L. Behoteguy, Robert G. Bailey, Frances T. Bourne, Richard T. Hartman, Johanna P. Hagedoorn, Jane W. Hopkins, Rose Shulman, Clifford P. Wells, Mary E. Testa, Joan A. Hopkins, Pearl B. Aronson, Martha L. Corry, John Dwinell, E. David Dykstra, Richard Hart, Roberta S. Hartman, Jane A. Jones, George W. Moersch, Alfred Puhan, Harry A. Rosenberg

ABSENT: Herman Baar, Mildred W. Skelly, Arnold A. Abineri, Margaret L. Bates, James C. Daugherty, Oliver J. Hart, Frank W. Knowlton, Jr., Tremain F. Robinson, Alvin G. Skelly, Doris Weitz

*→ Thank
for
them*

The President chaired the meeting. He reported that Herman Baar had recovered from his recent illness and that Tremain Robinson was in hospital. New member of the Board, Jane Jones, was introduced and welcomed.

MINUTES - The Minutes of the April 4, 1995 meeting were approved with the following corrections:

Under Theater Arrangements: AvaTech has been retained as a contractor for the AUDIO work at the Cobb theater at a cost of \$52.50 a session.

Under Fall Programs: The Board voted to cancel the Fall programs. An amendment to table the matter was voted down and the motion to cancel was approved. The matter may be reviewed by the new Board.

CORRESPONDING SECRETARY - Rose Shulman read a letter from Donald Greenholz' daughter expressing gratitude for the importance of SILL in his life and for the contribution made to Friends of SILL in his name. The Corresponding Secretary and Mary Testa have been in touch with family members.

BOARD MEETING DATES FOR 1995-96 - Selby Library Meeting Room

Tuesday	- June 6, <u>1995</u>	- 3:30 PM ✓
"	Sept. 5	- 9:30 AM
"	Oct. 3	"
"	Nov. 7	"
"	Dec. 5	"
Tuesday	<u>Jan. 2, 1996</u>	"
<u>Monday</u>	Feb. 5	"
Tuesday	Mar. 5	- 2:00 PM
"	Apr. 2	- 9:30 AM
"	May 7	"
"	June 4	"
"	Sept. 3	"
"	Oct. 1	"
"	Nov. 5	"
"	Dec. 3	"

TREASURER'S REPORT - Clifford Wells submitted a report dated 5-2-95 and noted that the Sun Bank account had been changed to a checking account for the time being to avoid a charge for being under \$5000. The report was filed for audit.

It was noted that refunds were given directly to some members of the audience who requested them when the Hyman program could not be presented. The rest of the money was deposited as usual. A recent written request for a refund will be honored.

Mary Testa reported on receipts and disbursements from Friends of SILL account. There are some 500 flyers left and the matter of raising money for SILL is a subject of continuing discussion with appropriate committees.

YEAR-END DONATIONS - The President proposed a list of various support organizations which give invaluable assistance to SILL as recipients for this calendar year as follows:

Selby Public Library	\$2500	✓
Center for World Order, USF	1000	✓
Committee for Middle East Studies, USF	250	✓
Faculty Development Program, New College	1000	✓
New College Library Book Fund (Media Center)	1000	✓
Center for Liberal Arts Studies, U of FL	500	✓
A.A.U.W., Venice Chapter	500	✓
Friends of Venice Community Center	250	✓
West Coast Symphony	500	✓
	<u>\$7500</u>	

error. LATIN AMERICAN

These donations were approved unanimously.

Frances Bourne will discuss the \$250 donation to the Venice Community with appropriate personnel. The suggestion will be made that it be used for a specific purpose.

FALL PROGRAM - A motion was made and seconded to cancel the Fall Program. There was a discussion of costs, venues, attendance, etc. Scott Benoteguy suggested that an audience might be attracted to a program on travel. George Mayer, a history professor, who has given SILL lectures might be available to do a series of in-depth travelogues. After a lively discussion of pros and cons, it was voted to continue exploring the possibilities of continuing the Fall programs. Robert Bailey, Johanna Hagedoorn, Clifford Wells, Frances Bourne and the President will have recommendations to present at the June meeting.

25th ANNIVERSARY OF SILL - An ad hoc committee consisting of Robert Bailey, Mary Testa, Harry Rosenberg and Alfred Puhon was appointed to consider special events to celebrate the 25th anniversary of SILL.

Robert Bailey was authorized to order the production of SILL bookmarks in sufficient time for them to be distributed at the THINK festival in Sarasota which will take place from June 11 to 17. The cost is anticipated to be under \$500 for 15,000, 5000 earmarked for THINK.

1996 PROGRAM - Alfred Puhon reported that Amb. Herman P. Eilts (ret.) had accepted an invitation to speak for SILL this season. Robert Bailey reported that 9 acceptances had been received from other speakers. The "Arts" series is still under discussion, i.e. music, literature, visual art, etc. Dick Hyman has agreed to make an appearance.

APPOINTMENT OF NOMINATION COMMITTEE - On motion made and seconded, the following committee was appointed to develop a list of officers for next year and to recommend interim appointments should vacancies arise.

John Dwinell, Chairman
Mary Testa
Alvin Skelly

STANDING COMMITTEES - The President submitted a memorandum on Terms of Reference for SILL Committees. This memo will be sent to those absent at this meeting and comments and suggestions will be welcomed.

FINANCIAL RECORD KEEPING - Robert Bailey recommended that the Finance Committee consider hiring an advisor on Federal and State regulations for non-profit corporations. There was a discussion regarding the advisability of purchasing a computer or perhaps using one in a library with software customized for SILL. The Finance Committee was asked to review these questions.

SUMMER SCHEDULES - Board members were asked to provide the President with their summer schedules. Addresses and telephone numbers and departure and arrival times would be helpful as well.

Respectfully submitted,



Jane W. Hopkins, Recording Secretary

NEXT MEETING - Tuesday, June 6
3:30 PM



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING - 6 JUNE 1995

PRESENT: Scott L. Behoteguy, Richard T. Hartman, Johanna F. Hagedoorn, Jane W. Hopkins, Rose Shulman, Mary E. Testa, Richard Hart, Roberta S. Hartman, Jane A. Jones, George W. Moersch, Herman Baar, Margaret L. Bates, James C. Daugherty, Tremain F. Robinson, George W. Petrie, III

ABSENT: Robert G. Bailey, Frances T. Bourne, Clifford P. Wells, Joan A. Hopkins, Pearl B. Aronson, Martha L. Corry, John Dwinell, E. David Dykstra, Alfred Puhan, Harry A. Rosenberg, Mildred W. Skelly, Arnold A. Abineri, Oliver J. Hart, Frank W. Knowlton, Jr., Alvin G. Skelly

The President chaired the meeting. He reported that Doris Weitz had resigned from the Board. New member of the Board, James C. Daugherty, was introduced. He has been appointed to the Finance Committee. Herman Baar and George W. Petrie were welcomed to the meeting. *Finance Chair address*

The President distributed a list of committee appointments for 1995/96.

Rose Shulman, Corresponding Secretary, reported on various communications. The Minutes of the 2 May 1995 meeting were approved. *ERROR ON DONATIONS*

TREASURER'S REPORT - A report dated May 24, 1995 was submitted and filed for audit. SILL donations as listed in the May 2 Minutes are to be distributed immediately. It was agreed that SILL should be listed in the Arts Council Directory. *DONATIONS*

FINANCE COMMITTEE - The Finance Committee submitted a list of recommendations. Item 3 (see enclosed report) dealing with professional assistance in accounting was discussed. Mary Testa reported that the cost had risen considerably. It was recommended that alternatives should be explored and there will be a meeting with the President, Mary Testa, Richard Hartman and Harry Rosenberg to review this matter, and report back at the close of the fiscal year. *RECOMMENDATION*

Item 4 of this memorandum outlined rises in SILL admission fees for next season, as follows: Single session \$3. Series fee \$15. Season pass \$50. The Board voted to accept this recommendation.

Mr. Hartman is doing an audit of our mailing list and will report at the next meeting. A proposal regarding mailing services was submitted by Bob Bailey and is under discussion with the President and others. The President appointed George Moersch and Harry Rosenberg to the Year End Audit Committee.

SILL INSURANCE PROGRAM - It was suggested that SILL insurance should be reviewed at this time. John Dwinell will be asked to handle this matter in consultation with members of the Finance Committee.

25th Anniversary Plans - Silver stickers and bookmarks have been prepared for distribution and other matters are under consideration for this occasion. It was suggested that there be a SILL display at Selby Library. *100g bookmarks 5/12/95*

AND ALSO ...

7/10/95

FORMAT FOR SILL PROGRAM - A proposed new format for the 1995/96 program was distributed. *(M.C., M.C.)*

FALL PROGRAM - Since the May meeting an exploration of available venues and possible travel programs have been reviewed. It was decided that there might not be a sufficient audience for programs of this type. However, a Foreign Affairs Forum (Great Decisions) will be presented at Selby Library by Richard Hart on October 9, 16, 23 and 30 and November 6 and 13. With the exception of November 6, (1 to 3 PM), the programs will be presented from 10 to 12 AM. The charge will be \$10 and the series will have a participant limit of 50.

WINTER PROGRAMS - The President and Robert Bailey have many commitments already for the forthcoming season. There is no dearth of candidates. Herman Baar is constructing cultural programs for Look and Listen (art and music) and 20th Century Literature. Dick Hyman has agreed to return this season.

Respectfully submitted,

Jane W. Hopkins

Jane W. Hopkins, Recording Secretary



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING - SEPT. 5, 1995

PRESENT: Scott L. Behoteguy, Herman Baar, Frances T. Bourne, Richard Hartman, Mildred W. Skelly, Johanna P. Hagedoorn, Jane W. Hopkins, Rose Shulman, Joan A. Hopkins, Pearl B. Aronson, Margaret L. Bates, Richard Hart, George W. Moersch, Alvin G. Skelly

ABSENT: Robert G. Bailey, Clifford P. Wells, Mary E. Testa, Arnold Abineri, Martha L. Corry, James C. Daugherty, John Dwinell, Oliver J. Hart, Roberta S. Hartman, Jane A. Jones, Frank W. Knowlton, Jr., George W. Petrie, III, Alfred Puhon, Tremain F. Robinson, Harry A. Rosenberg

The President announced the sudden death of Harry J. Schaleman, Jr., Professor of Geography at USF, St. Petersburg, who had agreed to present a series of talks for SILL next March under the title of Our Amazing World. It was voted that a contribution of \$100 be given in his memory to the geographical section of the library at the University of South Florida, St. Petersburg. Dr. Schaleman had presented a travel series for SILL in the winter program of 1993.

Rose Shulman/^{noted} that a contribution given to the West Coast Symphony in memory of Carol Baar had been acknowledged by her husband. She also noted that contributions from SILL to various organizations had been acknowledged with enthusiastic gratitude. A contribution of \$50 has been received from friends of Don Greenholz' daughter.

MINUTES - After correcting an error in the listing of Year-End Donations in the May Minutes (item 6) which listed The Center for Liberal Arts Studies instead of Center for Latin America Studies, University of Florida - \$500, the Minutes of the June 6, 1995 meeting were approved

FINANCIAL REPORTS - The Treasurer's Report for Year-end June 30, 1995, Treasurer's Report for July/August, 1995, a report from the Audit Committee to the President were distributed and filed for audit.

Concerns were expressed about the financial well-being of SILL. It was noted that it had been necessary to dip into our reserves. The Treasurer will be asked to report all receipts as well as disbursements. Mildred Skelly described the record keeping done by the Registration Committee, which is already processing subscriptions for the Autumn Foreign Affairs Forum. Because of the change in the fee structure this season, it was suggested that there ought to be a statistical analysis done of the sale of series tickets and purchases of individual tickets. It was agreed that there should be such a study made and the President will review this matter with the Finance Committee.

The proposed budget for this fiscal year was also distributed. Expenses have escalated and items such as travel, telephone and postage will be discussed at the next meeting. It was suggested that the format of the envelope sent out for Friends of SILL donations might be enhanced and the sub-committee was asked to review the matter.

ADMINISTRATIVE MATTERS - SILL mailings have been transferred from Sarasota to the Manasota Post Office which offers a lower rate. New rules and regulations for non-profit organizations are going to be issued very soon, probably by the end of October. A meeting will be held at the postal facility in Manasota on September 19 at 10 a.m. and 2 p.m. The President has asked James C. Daugherty to attend if possible. Logos of donors have been used on our brochures (i.e. Bank of Boston) and depending on the new rules that are to be issued, will be a subject of discussion when we come to printing our winter program.

Revision of Gulfgate Theatre Rental Agreement - We are now scheduled for 41 meetings, based on the addition of the travel series in March. Instead of using Gulfgate personnel to handle our equipment, we have contracted with Digit Tech to take care of our needs for a cost of \$52 per session; *FOR THEATER SERIES 15 FOR \$400 PER 41 SESSIONS PLUS (THE 202) FOR GRAND TOTAL \$232.*

Insurance Contract - John Dwinell is negotiating with the theatre people on our equipment insurance.

Mailing List Review - Richard Hartman and Mary Testa have reviewed our mailing list. The current count is 2386. Requests from new people to be added to mailing list will be honored.

FALL PROGRAM - The brochures for the Autumn Program are available for distribution and the mailing has already brought a good response. The attendance does not always balance with the registrations but the interest in the Foreign Affairs Forum is apparently great enough to consider a second session next year.

VENICE GREAT DECISIONS SERIES - Frances Bourne announced that the Fall discussion series on local issues held at the Venice Public Library are about to start.

- Sept. 11 - "The Water Crisis - Is There One in SW Florida?"
Steven A. Minnis, District Representative, Venice Off. SWFWMD
- Sept. 25 - "Education - How Do Sarasota Schools Measure Up?"
- Oct. 9 - "Health Care - What Does the Sale of Venice Hospital Mean for the Community?"
Judy Wilcox, President, Venice Hospital Board
- Oct. 23 - "The Florida Legislature - What Did It Accomplish in 1995?"
Representative Lisa Carlton, District 70
- Nov. 6 - "Gardening and Landscaping in Florida - How To Do It Right"
Nina Powers, Sarasota County Facilities Management Div.
- Nov. 20 - "Growth and Taxes - Can They Be Controlled in Sarasota County?"
Daniel Lobeck, Pres., Growth Restraint & Environment Org.

"THE AMERICAN CENTURY" - WEDNESDAYS

I - LOOK AND LISTEN

- Jan. 10 - Composers of Operettas
Jay Handelman, Theatre Critic of the Sarasota Herald Tribune
- Jan. 17 - Beginnings of Modern American Art
Kevin Dean, Director, Selby Gallery, Ringling School of Art and Design, Art and Drama Editor, Longboat Observer
- Jan. 24 - Jazz in the 20s
Dick Hyman, performer, conductor, composer, arranger, participant and producer for Jazz Club of Sarasota Jazz Festival
- Jan. 31 - How to Look at Art
Leslie Ahlander, Chairman, Art in Public Places, City of Sarasota, Docent, Ringling Museum, Art Critic, Washington Post, Miami News
- Feb. 7 - American Classical Composers
Dr. Donald Morrison, Morrison Lecture Series for the Florida West Coast Symphony, Vice-President, Sarasota Archive, member, Board of Directors, Sarasota Concert Assoc. MUSIC
- Feb. 14 - A Revolutionary Century in American Art
Joan Altabe, Art and Architecture Critic, Sarasota Herald Tribune

II - LITERATURE

- Feb. 21 - Mystery Novels
Maurice O'Sullivan, Rollins College
- Feb. 28 - Poetry
Jane Jones, Professor, Manatee Community College
- Mar. 6 - Western Novels
- Mar. 13 - American Comedy
Howard Millman, Artistic Director, Asolo Theatre
- Mar. 20 - American Movies
Dr. William Hamilton, retired
- Mar. 27 - Science Fiction

"INTERNATIONAL CHALLENGES" - THURSDAYS

- Jan. 11 - "PERSIAN GULF SECURITY - U.S. POLICY OPTIONS"
- Jan. 12 - "ISLAMIC FUNDAMENTALISM IN EGYPT AND ALGERIA" (Venice)
Amb. (ret.) Hermann F. Eilts, Prof. Emeritus, Boston University, Former Ambassador to Saudi Arabia and Egypt
- Jan. 18 - "THE TROIKA REVOLUTION IN RUSSIA: 3 REVOLUTIONS IN ONE"
- Jan. 19 - "U.S. FOREIGN POLICY ISSUES IN THE UPCOMING ELECTIONS" (Venice)
Dr. Jerry Pubantz, Professor of History and Political Science, Salem College
- Jan. 25 - "INDIA AND SOUTH ASIA - A MINEFIELD FOR U.S. POLICY MAKERS"
- Jan. 26 - "JAPAN AND NORTHEAST ASIA - MULTIPLE CONFRONTATIONS WITH THE U.S." (Venice)
Amb. (ret.) William Clark, CSIS, former Amb. to India, former Assistant Secretary of State, East Asia & Pacific

WINTER PROGRAM - The following listing of our winter programs is for the Board's information. Almost all of the speakers are booked but but it is possible that there may be some adjustments made. A new brochure format and mailing procedures are under consideration. The Program Committee will be reviewing all pertinent matters as the time approaches for printing and distribution of the program.

Since the untimely death of Harry Schaleman, the President has contacted Dr. George Meyer who is willing to devise the Our Amazing World program scheduled for March 1 to March 29 (Fridays).

"DOMESTIC CHALLENGES" - TUESDAYS

- Jan. 9 - "RIGHT TO LIFE - RIGHT TO DEATH"
James Bobb, attorney, Terre Haute, Indiana
- Jan. 16- "ARE WE ABUSING THE LAW WHILE ENFORCING IT?"
Dr. Roger Pilon, Director, Center for Constitutional Studies,
Cato Institute, Washington, D.C.
- Jan. 23- "DISHONEST ADMINISTRATION IS GIVING CHARITIES A BLACK EYE"
Ann Mitchell, Executive Director, National Council of
Non-Profits Association, Washington, D.C.
- Jan. 30- "SEXUAL ABUSE OF CHILDREN, A NATIONAL SCANDAL"
Michael Haeuser, Head Librarian, Gustavus Adolphus College,
St. Peter, Minnesota
- Feb. 6 - "CHANGES IN OUR SOCIETY ARE CHANGING THE LEGAL PROFESSION"
Dr. David Luban, Professor of Law, Institute for Philosophy
and Public Policy, University of Maryland, College Park, MD
- Feb. 13- "SOCIETY IN TURMOIL: THE DECLINE IN U.S. SOCIAL HEALTH"
Dr. Joel Rogers, Professor of Law and Sociology, University
of Wisconsin, Madison, Wisconsin
- Feb. 20- "ARE JURY CONSULTANTS TAKING OVER THE U.S. JUSTICE SYSTEM?"
Dr. Jeffrey Abramson, Professor of Politics and Legal Studies,
Brandeis University, Waltham, Massachusetts
- Feb. 27- "MEXICO'S ECONOMIC CRISIS: IS THE U.S. HELPING OR HINDERING?"
Dr. Claude Barfield, Resident Scholar, American Enterprise
Institute, Washington, D. C.
- Mar. 5 - "VA HOSPITALS - BOON OR BOONDOGGLE?"
Ed Derwinski, Derwinski & Associates, Alexandria, VA
- Mar. 12- "ARMS FOR PEACE -- IS THE U.S. PREPARED?"
Dr. Lawrence Korb, Director, Center for Public Policy Education,
The Brookings Institution, Washington, D.C.
- Mar. 19- "WHAT'S NEWS = SEPARATION OF TRUTH FROM FICTION - IS IT IMPORTANT?"
James Warren, Washington Bureau Chief, The Chicago Tribune,
Washington, D.C.
- Mar. 26- "COMMON CAUSE ISSUES" - (Campaign Financing, Legislating Equality?)
- under consideration when speaker availability is settled.

"INTERNATIONAL CHALLENGES" (CONT.)

- Feb. 1 - "THE YUGOSLAVIA TRAGEDY"
Susan Woodward - The Brookings Institute, Washington, D.C.
- Feb. 8 - "U.S. FOREIGN POLICY IN 1996: WHAT THE CANDIDATES OUGHT TO DISCUSS"
Feb. 9 - "WHERE IS AFRICA HEADED AND DOES IT MATTER?" (Venice)
Chester A. Crocker, Distinguished Professor of Diplomacy,
Georgetown University, School of Foreign Service; Former
Assistant Secretary of State for African Affairs, 1981-1989;
Currently Chairman, Board of Directors, U.S. Institute of Peace
- Feb. 15 - "USE OF MILITARY FORCE BY THE UN"
Feb. 16 - "THE UN ROLLERCOASTER CONTINUES: MORE DOWNS THAN UPS IN ITS FUTURE?"
(Venice)
Honorable James Sutterlin, Professor, International Security
Studies, Yale University
- Feb. 22 - "RELIGION - THE MISSING DIMENSION OF STATECRAFT"
Feb. 23 - "WORLD RELIGIONS AND CONFLICT RESOLUTION" (Venice)
Dr. Douglas M. Johnston, Executive Vice President, Center
for Strategic and International Studies, Washington, D.C.
- Feb. 29 - "RELEARNING INTERVENTION"
Charles William Maynes, Editor, FOREIGN POLICY, former Asst.
Secretary of State for International Org. Affairs
- Mar. 7 - "DISMANTLING THE NUCLEAR WEAPONS LEGACY OF THE COLD WAR"
Amb. James C. Goodby, Dept. of State, Chief Negotiator on
Nuclear Disarmament Agreements
- Mar. 14 - "RUSSIA - POLITICAL UPDATE"
Dr. Robert Berylski, Associate Professor of Political Science
University of South Florida. Russian Expert.
- Mar. 21 - "THE U.S. FOREIGN AFFAIRS ESTABLISHMENT - ILL PREPARED TO
DEFEND AMERICAN INTERESTS ABROAD"
F. Allen "Tex" Harris, President, American Foreign Service Assoc.
- Mar. 28 - (Tentative) "HONG KONG BOWS OFF THE WORLD STAGE"
Senior USIA Officer, retired; Far East Expert
OR (Tentative) "REFUGEES ARE MADE, NOT BORN"
Senior retired Director, UNHCR, Geneva and U.S. State Dept.
Office of Refugee Affairs

Respectfully submitted,

Jane W. Hopkins
Jane W. Hopkins, Recording Secretary

NEXT MEETING - Tuesday, October 3

MINUTES OF SILL BOARD MEETING - October 3, 1995

Present : Scott Behoteguy, President , Arnold Abineri, Pearl Aronson ,
Herman Baar, Robert Bailey , Margaret Bates, Martha Corry ,
James Daugherty , John Dwinell , Johanna Hagedoorn ,
Richard Hart , Richard Hartman , Roberta Hartman , Joan Hopkins ,
George Moersch , Alfred Puhan , Tremain Robinson , Rose Shulman ,
Clifford Wells.

Absent : Frances Bourne , David Dykstra , Oliver Hart , Jane Hopkins ,
Jane Jones , Frank Knowlton , George Petrie , Harry Rosenberg ,
Alvin Skelly , Mildred Skelly , Mary Testa .

The president convened the meeting at 9: 30 AM, welcomed everybody and reported that Frances Bourne received hospital treatment as an outpatient. She would appreciate having her mail from SILL forwarded .

Scott Behoteguy attended the Golden Gavel Award meeting , where SILL was mentioned re. a Project within the School System, initiated by Frances Bourne, and SILL receiving a Golden Gavel Merit Award.
A gift in memoriam of the late Dr. Harry Schaleman, Professor of Geography at U.S.F. is to be presented to the university.

The Minutes of the September Board Meeting were approved after Richard Hartman corrected the second paragraph re. the Theatre Rental Agreement. Instead of the second paragraph the following should be substituted:
" For the past few years personnel to operate the audio equipment were paid through the Rental Agreement , but this year SILL has contracted for this from AVA-TECH for \$ 52.50 per session. SILL will continue to be responsible the maintenance of its equipment. Richard Hartman and his volunteer crew will again provide video services as required."

Corresponding Secretary Rose Shulman reported on various communications and activities in Sarasota e.g. January 22, 1996 The Arts Council of Sarasota will hold exhibits in Mainstreet. SILL is invited to participate. Alfred Puhan suggested to refer this opportunity of P.R. to the ad hoc Committee for SILL's 25th Anniversary. Also USF announced lectures on the Middle East 10/16 and 10/23 at the Tampa campus. Plus the normal requests for money from various educational institutions. The president thanked Rose Shulman.

Asst.Registrar Johanna Hagedoorn presented the following report:

Foreign Affairs Forum Advance Sales: 67 tickets @ \$ 10.00.....	\$ 670.00
Donations Friends of SILL.....	\$ 395.00
In Memoriam Donald Greenholz.....	\$ 70.00

Total deposited	\$ 1,135.00

Participation for this Fall Program is capacity plus.
Fall Program Venice will be reported shortly.

SILL MINUTES - October 3, 1995

The treasurer Clifford Wells presented the Financial Report as of 9/30/95. as well as the year-end June 30, 1995 Report . Discussion on the details and composition of the financial reports in general were deferred until a definite decision was agreed upon by the members of the Finance Committee and the treasurer. A definite report will be presented at the November meeting.

A budget draft for fiscal year 1996 was presented by the president. Lively discussion ensued about considerable increase in expenses , especially the speakers' honoraria. Programs Committee Chairs had made commitments for the coming season. Decrease on these items not possible. A cut of \$ 600.00 in the Donations item was suggested and accepted. Alfred Puhan moved to accept the the budget, seconded by Rose Shulman. Discussion again. Subject : honoraria and travel fees. Robert Baily proposed an amendment , namely an increase of \$ 10,000.00 each in items Travel and Honoraria. John Dwinell seconded . Vote was called for amendment of total amount in Honoraria and Travel of \$ 20,000.00 each. Amendment carried unanimously. Vote was called on the motion on the floor of acceptance of the revised budget . Budget approval carried unanimously.

Interim Report of the Nominating Committee was presented by John Dwinell. A new member for the Board: Dora Walters was introduced to the Committee, discussed and accepted by the Committee. John Dwinell made the motion to the Board to accept , seconded by Rose Shulman. Vote called: Unanimously accepted. (see biography enclosed).

Report on Revisions in Non-Profit Mailing Rules was presented by James Daugherty. Decided to have Frank Knowlton look into this matter.

Mailing List Revisions / Upkeep will be taken care of by Mary Testa, as Dick Hartman reported.

Winter Program Update : "Domestic Challenges " , Tue. March 26, 1996,
----- **CAMPAIGN FINANCING , WE CAN DO MUCH BETTER**
Sally Spencer , Exec. Director Common Cause , Florida.

"Literature " Wed. March 6 and March 27 1996, still open. Herman Baar is working on filling these dates.

"International Challenges II " Thurs. March 28,1996, still open.
Scott Behoteguy is working on filling this date.

"Our Amazing World " Fri. March 22 still open. Scott Behoteguy is checking out loose ends of this series.

SILL MINUTES - October 3 , 1995.

Presentation / Brochure of 1996 lectures:

A newly designed brochure will be ready for mailing in November.
Details still to be discussed next meeting.

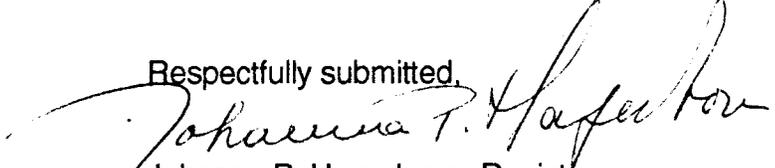
Discussion on introduction of the speakers resulted in agreement of preparation and collection of biography sheets of the speakers to be distributed at the theatre. Margaret Bates will assist in this matter.

The Ad hoc Committee on SILL's 25th Anniversary is working on relations to gain publicity for the event.

No new business being presented the meeting was adjourned at 11:45 AM.

NEXT MEETING: Tue. November 7, 1995.

Respectfully submitted,


Johanna P. Hagedoorn, Registrar



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING - NOVEMBER 7, 1995

PRESENT: Scott L. Behoteguy, Robert G. Bailey, Herman Baar, Richard Hartman, Mildred W. Skelly, Johanna P. Hagedoorn, Jane W. Hopkins, Rose Shulman, Clifford P. Wells, Mary E. Testa, Joan A. Hopkins, Pearl B. Aronson, Margaret L. Bates, Martha L. Corry, Oliver J. Hart, Richard Hart, Roberta S. Hartman, Frank W. Knowlton, Jr. George W. Moersch, George W. Petrie, III, Alfred Puhan, Tremain F. Robinson, Alvin G. Skelly

ABSENT: Frances T. Bourne, Arnold A. Abineri, James C. Daugherty, John Dwinell, Jane A. Jones, Harry A. Rosenberg, Dora Walters

The President reported that he is regularly communicating with Frances Bourne. The Board expressed great satisfaction in knowing the Jacaranda Library in Venice now bears her name.

A memorandum from the President announced that a new member, Dora Walters, has been appointed to the Publicity Committee to serve as Co-Chair with Tremain Robinson. Richard Hartman's name should be added to the Financial Planning Committee.

MAILING LIST - Mary Testa will be computerizing our mailing list when Richard Hartman completes his review.

MINUTES - The Minutes of the October 3, 1995 meeting, prepared by Johanna Hagedoorn in the absence of Jane Hopkins, were approved.

CORRESPONDING SECRETARY - Rose Shulman reported on various requests for SILL support. The President recently attended a meeting of Human Services Planning Association. Community organizations are coming together. SILL presents adult education programs covering a wide range of interests but cannot have any direct influence over local school programs.

TREASURER'S REPORT - A new computerized financial report was submitted to the Board. The format was discussed in some detail and various suggestions made for improvements. The system needs to be customized showing annual expenditures to date and comparison with annual budget.

A discussion ensued regarding procedures to be used by committee chairs making expenditures in advance for SILL speakers. The Board expressed a need for a policy statement on this matter and a motion was made that the President establish a committee of three to establish a policy for expenditure of funds for program to report back at the next meeting. The President will chair the committee and appointed Herman Baar, Clifford Wells and Alvin Skelly.

FALL PROGRAMS - Richard Hart reported that there had been an average of 45 attendees at the library meetings. The room has been reserved for next year. ~~George Moersch said that the Venice programs had about the same average attendance.~~

WINTER PROGRAM - The format of our brochure has been somewhat revised. All plans for the publication and mailing procedures are well in hand. Board members will be making distributions in various locales as usual. Audiences will be reminded that those interested can be put on our mailing list. As usual, subscribers will be asked to send in a self addressed envelope. No handling charge will be made. Harry Rosenberg is our distribution coordinator.

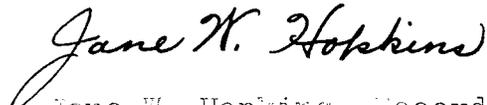
PUBLICITY - Dora Walters will be handling various aspects of publicity. Opportunities are available for some TV interviews for some of our speakers. Margaret Bates is preparing biography notes for the speakers on our programs which will be made available to our audiences for each series.

ADMINISTRATION - Mr. Hartman is going to check all the facilities at Gulf Gate to see that all the equipment is in good working order. A firm schedule of helpers will be prepared.

25th ANNIVERSARY - A number of suggestions were made for a celebration of the 25th anniversary. Robert Bailey is eager to have more input. February might be a good time for a reception which would include donors to Friends of SILL.

An invitation from the Arts Council to reserve a booth at the street fair on Sunday, January 21 was discussed. It was decided not to participate.

Respectfully submitted,



Jane W. Hopkins, Recording Secretary

NEXT MEETING -- 9:30 AM -- Selby Library
Tuesday, December 5, 1995



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING - DECEMBER 5, 1995

PRESENT

Scott L. Behoteguy, Robert G. Bailey, Herman Baar, Richard Hartman, Mildred W. Skelly, Johanna P. Hagedoorn, Jane W. Hopkins, Rose Shulman, Clifford P. Wells, Joan A. Hopkins, Pearl B. Aronson, Margaret L. Bates, Martha L. Corry, James C. Daugherty, Oliver J. Hart, Richard Hart, Roberta S. Hartman, George W. Petrie, III, Alfred Puhan, Harry A. Rosenberg, Alvin G. Skelly

ABSENT

Frances T. Bourne, Mary E. Testa, Arnold A. Abineri, John Dwinell, E. David Dykstra, Jane A. Jones, Frank W. Knowlton, Jr., George W. Moersch, Tremain F. Robinson, Dora Walters

The President reported that he keeps in touch with Frances Bourne. Jane Hopkins informed the Board that Arnold Abineri was hospitalized with a severe illness.

MINUTES - The Minutes of the November 7 were approved after the deletion of the last sentence on page 1 at Dr. Moersch's request.

CORRESPONDING SECRETARY - Rose Shulman reported on correspondence received none of which required any action.

REGISTRAR - Mildred Skelly made an interim report on current registration - 1540 to date.

TREASURER'S REPORT - A budget report covering the period from 7/1/95 to 12/4/95 was submitted and discussed. Income will, of course, be affected by the new fee schedule. The Finance Committee was asked to prepare a revision of the budget for the next meeting. The report was filed for audit.

PROGRAM - Robert Bailey reviewed the production and mailing procedures for the season's program. The new format was well received. Harry Rosenberg is anxious for those who distribute programs to keep a record of place and numbers. Leftovers should be collected.

PUBLICITY - The President said Pine View school wants a couple of speakers and he is working on programming. TV opportunities are being pursued. Dora Walters is working on publicity. Herman Baar has prepared some posters for display at the libraries. Margaret Bates has biographical notes on our speakers ready for distribution.

ADMINISTRATION - Robert Bailey proposed a telephone service available for taking messages and giving out information. No action was taken but the subject will be on an agenda next year.

Jim Hart said additional help will be needed at Gulf Gate. If anyone with designated duties cannot perform them, they will be asked to provide a replacement.

25th ANNIVERSARY - Robert Bailey again suggested an end of season event to which donors of \$100 or more to Friends of SILL might be invited. FOS would like to make \$10,000 a goal for the year and it was decided to authorize a 1 page publicity flyer - 2500 at a cost of \$650 (from FOS) to help the effort.

NEXT MEETING: Tues. Jan. 2, 1996
9:30

Respectfully submitted,

Jane W. Hopkins, Recording Secretary